



# Flea Market Rules

as of 3/08

**Space:** All space assignments will be done on a first-come, first served basis. Spaces are \$15 per space under the pavilions; \$10 per space outside. Space size is 10'w x 12'd. Payment is due at setup time.

**Reservations:** Space may be reserved in advance by mailing or bringing payment to the WVU Jackson's Mill Registration Office during regular business hours. Any reserved space that has not been claimed by 7:45am on the day of the sale may be reassigned. The holder of the reservation will be given a comparable sized space if they arrive after 7:45am; there are no guarantees where the new space will be located. No refunds will be given.

**Setup:** All labor is the responsibility of the seller. WVU Jackson's Mill staff will not be available to provide setup assistance. Each vendor must stay within the marked outlines of their assigned space. Tables are not provided, but may be rented for \$5 each. There are a few electrical hookups in the pavilions. Extension cords may NOT be run to outside spaces.

**Hours of Operation:** *Setup begins at 6:45am on the day of the sale.* Flea market will be open to buyers from 8:30am-5pm. All seller merchandise must be removed from Jackson's Mill property by 7:30pm on the day of the sale.

**Shade Stands/Tents:** Sellers may use their own canopies or tents provided the canopy/tent fits entirely within the seller's assigned space. Lines or tie-downs that create a tripping or other safety hazard or that impede the orderly flow of traffic are prohibited.

**Food and Beverages:** The sale of any grocery items except fresh fruit and vegetables is prohibited. Any food preparation, sampling and/or giveaway is prohibited.

**Alcoholic Beverages:** Positively no alcoholic beverages may be consumed, sold or given away on flea market grounds.

**Tobacco:** No cigarettes or other tobacco products may be sold or given away on flea market grounds.

*Keep this portion for your records. Return the bottom portion with your payment.*

## Space Reservation for WVU Jackson's Mill Flea Market, April 26, 2008

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City/State/Zip

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

\_\_\_\_\_ # of pavilion spaces (\$15) \_\_\_\_\_ # of outside spaces (\$10) Total: \_\_\_\_\_

Make checks payable to: **West Virginia University**

***I have read and agree to abide by the rules and conditions of this sale as stated above.***

\_\_\_\_\_  
Signature

**Return completed form & payment to:**

**WVU Jackson's Mill \* 160 WVU Jackson Mill \* Weston, WV 26452-8011**

**Trademarked/Counterfeit Merchandise:** The sale, display or distribution of merchandise that infringes upon copyrighted designs or materials, or bears counterfeit trademarks is strictly prohibited.

**Other Restrictions:** No firearms, ammunition, martial arts weapons, drugs, drug paraphernalia, over the counter medications, switchblade knives, brass knuckles or other weapons may be displayed or offered for sale. No counterfeit items or materials that would be detrimental to the image of WVU Jackson's Mill or West Virginia University will be permitted for display or sale on the premises. No knife or other sword may be sold to anyone under 18 unless a parent is present and agrees to the purchase.

**Games & Amusements:** No games of chance or skill, raffles, lotteries, 'readings', auctions or amusement rides may be conducted or operated by sellers without prior written consent of WVU Jackson's Mill.

**Hand Bills & Flyers:** No one shall bring upon or distribute on the grounds any political, religious or soliciting matter or hand bills without prior written consent of WVU Jackson's Mill.

**Sound:** WVU Jackson's Mill reserves the right to keep sound emitting from any type of stereos, radios, televisions and/or any other sound to an acceptable level. Sellers shall conduct themselves at all times in an acceptable manner.

**Animals:** No animals (i.e. dogs, cats, etc.) are allowed to be sold or given away on flea market grounds.

**Bicycles:** No bicycles, motorbikes, motorcycles, skateboards, roller skates, roller blades or scooters may be ridden in the selling area.

**Abandoned Property:** Any property left after 7:30pm on the day of the sale shall be deemed abandoned by the seller. WVU Jackson's Mill may remove such property and dispose of the same without liability. Jackson's Mill may charge the seller reasonable costs for disposing of such property.

*WVU Jackson's Mill assumes no responsibility for any items lost, stolen or damaged while on these premises. Seller agrees to hold Jackson's Mill harmless from any liability or damage arising from seller's use of the premises and/or injury to person or property resulting from items sold or exchanged thereon.*

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