

W.V.U. Dining Services Dining Plan CHANGE REQUEST for RESIDENTS

Effective Date _____

(circle one) Term: 2009 - August

NAME: _____ STUDENT ID #: _____
 LAST, (please print) First (NO SOCIAL SECURITY NUMBER)

LOCAL PHONE #: _____ PARENT'S PHONE #: _____

W.V.U. Residence Halls Residents

<p>Change my Dining Plan from: (check 1)</p> <p><input type="checkbox"/> Gold <input type="checkbox"/> Mountaineer 19 <input type="checkbox"/> Select 10</p> <p><input type="checkbox"/> Blue <input type="checkbox"/> Select 15</p>	<p>to: (check 1)</p> <p><input type="checkbox"/> Gold <input type="checkbox"/> Mountaineer 19 <input type="checkbox"/> Select 10</p> <p><input type="checkbox"/> Blue <input type="checkbox"/> Select 15</p>
--	--

Gold and Blue Refills 20 additional meals See bottom of sheet if applying credit info. \$150 for 20 meals.

All residents must have a dining plan. **The minimum plan is the Select 10.** Exceptions to this policy cannot be granted by the Dining Services' staff.

All dining plans appear as 2 separate lines on your student account. 1 for the Dining Plan and 1 for your Meals Plus Bonus Bucks.

The 2 amounts total the cost of your dining plan. It is separated out so that you can spend the bucks in Dining Services locations.

Please remember Meals Plus Bonus Bucks are non-refundable.

NOTE: Athletes on room and board scholarships cannot change their dining plan. R.A.s cannot change their dining plan.

If you reduce your dining plan **by 3:00pm on Wednesday September 9, 2009**, please check one of the following:

- Credit my student account the pro-rated difference between the 2 plans
- Place the pro-rated difference into Meals Plus Bonus Bucks which expire at the end of the semester. Change made in person
- Place the pro-rated difference into Mountie Bounty if my student account is paid in full.

If you reduce your dining plan **after 3:00pm on Wednesday, September 9, 2009**, please note the following:

- The pro-rated difference between the plans will be placed in Meals Plus Bonus Bucks which expire at the end of the semester.

*Please note that dining plan changes in the fall will reflect how your plan appears on your invoice for the spring term. Your new plan will appear on your statement with the balance between the initial and new plan charged as Meals Plus if you made a reduction to your original plan. See example below. Changes made **by 3:00pm on Wednesday, September 9, 2009** will be invoiced at the price of the new dining plan.

Example:

If **after 3:00pm Wednesday, September 9, 2009** you change from the Mountaineer to Select 10 and obtain Meals Plus; in the Spring you will see a charge of \$1,490.00 for the Select 10 with the balance of \$289.00 Meals Plus + \$50.00 Meals Plus Bonus Bucks (Total \$339.00) listed under Meals Plus, which totals the cost of the Mountaineer charge of \$1,829.00.

If you make the same change **by 3:00pm on Wednesday, September 9, 2009** you will see a charge of \$1,490.00 for the Select 10 with the balance of \$50.00 Meals Plus Bonus Bucks listed under Meals Plus for a total of \$1,540.00, the cost of the Select 10 plan.

There is no refund period offered after 3:00pm September 9, 2009. Last reductions to dining plans are taken up to 3:00pm the Wednesday before Thanksgiving Break for the Fall Semester and up to 3:00pm on the third Wednesday of April for the Spring Semester.

STUDENT SIGNATURE _____ DATE _____

Starting September 9, 2009, dining plan changes are effective on Thursdays for change requests received by 3:00pm the Wednesday before .

Return signed form to WVU Dining Services, G-18 Bennett Tower, PO Box 6430, Morgantown, WV 26506

FAX signed form to (304) 293-2384 or E-mail signed copy to Linda.Wise@mail.wvu.edu

OFFICE USE ONLY

Received by: _____	Posted to STAR: _____	SABO-AR: _____	Meals remaining Blue/Gold Plan _____/used _____
Date _____	Date _____	BAL. _____	Meals Plus remaining \$ _____
Initials _____	Initials _____	MMPL _____	Initials _____

For your protection the following information will be detached and shredded after processing this contract.

Please charge my _____ Visa _____ Mastercard _____ Discover _____ Bill to my student account

Card # _____ Expiration Date: _____ V# _____

Cardholder Name: _____

Cardholder's Signature: _____ Date: _____