

# Reference Sources

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Listed below are some of the resources available to help you carry out the recommendations in these guidelines.

## Materials

- Handbook – West Virginia Community Educational Outreach Service Inc. (WVCEOS)
- *Openline* – WVCEOS Newsletter
- Educational Committee’s plan of action
- Purposeful Reading List – list is developed by Purposeful Reading Committee and printed in *Openline*.
- State policies and guidelines
- Area policies and guidelines
- County yearbook
- Educational program topics – check with county WVU Extension office
- *Adventures in Good Living by Gertrude Humphreys*. (Check with local libraries for copy: some CEOS and agents have copies.)
- *Robert’s Rules of Order, Newly Revised* – Parliamentary Procedure
- WVCEOS archives and history at WVU Jackson’s Mill
- Web sites
  - [www.wvu.edu/~exten/depts/famyou/eh/wvehc.htm](http://www.wvu.edu/~exten/depts/famyou/eh/wvehc.htm) (General CEOS Information)
  - [www.wvu.edu/~exten/infores/pubs/ceospub.htm](http://www.wvu.edu/~exten/infores/pubs/ceospub.htm) (CEOS Educational Program Topics)

## Resource People

- WVCEOS state officers and committee persons
- Area representative and assistant representative
- Extension agents
- Extension specialists
- Extension administrators
- Libraries
- Other state agencies

