



TO: Fire Officer 1 Candidates

FR: Mike Caravasos, Adjunct Instructor

DT: August 9, 2005

RE: Certification of Completion

If you have completed the training program outlined below you are eligible for Pro-Board Certification as a Fire Officer 1. To check your training record you must submit the following:

1. Submit certificates for the basic prerequisites:

- Firefighter 2
 - or the old Firemanship I, II, and III
- Hazardous Materials Basic Concepts and Concept Implementation
 - or equivalent (e.g., Hazmat Operations)
- Current First Aid/CPR (or EMT or Paramedic Certification)
- Instructor 1

2. Submit certificates of completion for the Officers' list:

- WVUFSE Fire Officer 1 (40 Hour course)

3. Please fill out the following page:



National Board on Fire Service Professional Qualifications

PRO BOARD

APPLICATION for NATIONAL REGISTRATION and NATIONAL CERTIFICATION

WHAT ARE YOU APPLYING FOR? Fire Officer 1

Applicant Information: (Please print clearly)

Print name (as it should appear on certificate): _____

Address: _____

City: _____ State/Province: _____ Zip/Postal code: _____

Last 4 digits of your Social Security No. _____

(see reverse side of this application for further information)

Email address: _____

Amount enclosed: \$ _____

I hereby confirm with my signature that the information on this application is correct.

Signature of applicant: _____

Certifying Agency Confirmation:

Agency name: WEST VIRGINIA UNIVERSITY FIRE SERVICE EXTENSION

Name of certified person: _____

Certification subject and level: _____

Certification date: _____ NFPA standard # / edition date: _____ / _____

I hereby confirm with my signature that the applicant above met all of the requirements and was certified by this agency as indicated here. My title: ADMINISTRATIVE ASSOCIATE

Authorized signature: JANE K. HAINES

Fee: \$25.00 for each individual certificate. Enclose check or money order, U.S. funds only.

■ **Make checks payable to WVU FSE and mail to WVU FSE, P.O. Box 6610, Morgantown, WV 26506-6610**

Credit card: Master Card Visa American Express Discover

Card Number _____ Expiration _____

Name on Credit Card _____

For Pro Board Office use only:

Date entered in National Registry _____ Date Certificate mailed _____



***In Recognition of Your Achievement for
Meeting the National Professional Standards ...***

To: Emergency and Fire Service Professional

Congratulations! Your recent certification is an important personal achievement and a well-deserved recognition of the efforts that you have made toward advancing your professional capabilities.

Because your certificate was awarded by an agency accredited under the authority of the National Board on Fire Service Professional Qualifications, your achievement is especially significant.

You are now entitled to be registered nationally as a fire service professional and to obtain a National Certificate recognizing your accomplishment.

In order to be placed on the National Registry and to obtain your National Certificate, simply have the agency that certified you complete the Certifying Agency Confirmation section on the reverse side of this form, and you complete the Applicant Information section.

The fully completed form with credit card information, or check or money order payable to the **WVU FSE** and should be sent to:

**WVU FSE
P.O. Box 6610
Morgantown, WV 26506-6610**

The fee for registration of each professional qualification level and corresponding National Certificate is \$25.00 (*U.S. funds*). The process will take from 6 to 8 weeks until you receive your National Certificate.

West Virginia University Fire Service Extension
P O Box 6610
Morgantown, WV. 26506-6610
Voice: 1-866-WVU-FIRE
Fax 304-293-2107