

# WVU Extension and WVU 4-H visits the Clay Center for the Arts and Sciences

Tuesday, February 19, 2008 – following the conclusion of activities at WVU's Day of Service to the State at the West Virginia Capitol.

## Clay Center Visit Schedule

12:45 PM	Arrival/Check-In
1:00 PM	Brown bag Lunch (Café - Lower Level)
1:30 PM	Museum Galleries (All Levels)
2:00 PM	Planetarium (E.Sky Theater)
3:00 PM	Museum Galleries (All Levels)
4:00 PM	Departure

## Museum Manners

- All groups are required ONE chaperone for every 10 students.
- Please monitor the behavior of your students and know their whereabouts at all times; if a student becomes lost, then notify a museum staff member immediately.
- Food and beverage, including chewing gum, are NOT permitted in the museum galleries;
- The Clay Center is a smoke-free facility.
- Keep to the schedule and be on time for all activities; arriving late may result in loss of activity without refund.

## ElectricSky™ Theater Guidelines

- Theater doors usually open 10 minutes prior to start time of show; make sure to arrive several minutes beforehand as there is NO admittance or re-entry once doors are closed.
- Food and beverage, including chewing gum, are NOT permitted in the theater.
- No flash photography allowed and turnoff all pagers and cell phones.

## Costs

### Museum Fees:

- |                     |                     |
|---------------------|---------------------|
| ▪ Students          | \$5.00 – Per Person |
| ▪ Chaperones        | \$1.00 – Per Person |
| ▪ Additional Adults | \$6.80 – Per Person |

Students and chaperones may NOT use personal Museum membership.  
Additional adults MAY use Museum membership

## To Register

To register to bring a group to visit the Clay Center, please contact group sales coordinator, Michael Cross with the number of participants in your group.

Michael Cross – Group Sales Coordinator  
The Clay Center for the Arts & Sciences

One Clay Square  
Charleston, West Virginia 25301

(304) 561-3562  
mcross@theclaycenter.org

## **Special Notes about Afternoon Activities at the Clay Center**

The Clay Center is not usually open on Tuesdays and will be opening especially for WVU Extension and 4-H. Because there will be several groups, families and individuals checking-in, there will be no formal check-in procedure and group orientation. All stations at their box office will be open to check-in individuals, families, or mini-groups from various counties.

Activities that are being offered as part of this special day are the Science and Art Galleries as well as a 2:00 PM Planetarium Show.

The museum costs \$5 per student, \$6.80 per adults and each group will pay for their own admission entrance. Checks can be made payable to the Clay Center.

Lunch is not included in the admission cost to the museum. Extension and 4-H groups are welcome to eat lunch in the café area, however the Clay Center cannot guarantee that the on-site café will be open. The café is operated by an outside vendor who has not indicated that they will be open. If your group wants to eat lunch at the Clay Center, they should plan to bring a brown bag lunch or arrange to have pizza or other food delivered to them at the museum café.

Box lunches may also be ordered from AAA Catering at a cost of \$6.75. They will be delivered to the Lower Rotunda of the Capitol at approximately 11:00 a.m. Contact caterer, Judy Byrne at 304-437-4344 by February 15 to place an order for your group.