

MINUTES
UNIVERSITY GRADUATE COUNCIL MEETING

November 13, 2003
Bluestone Room, Mountainlair

ATTENDANCE

Voting Members: Stephen Alway, Khashy Aminian, Patrick Callery, Andrew Hawkins, Wafik Iskander, Brett Kenney, Christopher Plein, Archie Sader, Tim Sweet, Virginia Thompson, Dick Walls, and Arthur Weldon

Ex-officio Members: Stanley Cohen, Tom Saba, and Robert E. Stitzel

Visiting: Kathy Friend and Fred Minnear

**Update on the Reorganization of Graduate
Programs in the Health Sciences**
Tom Saba

Dr. Tom Saba reported that in the future the Health Science Center programmatic balance would be based on: 1) Basic and Applied Research; 2) Undergraduate, Professional and Graduate Education, and Health Care Delivery. Part of the strategic research plan is to restructure basic and clinical research as well as graduate training programs that provide an emphasis on interdisciplinary initiatives. He stated that the way in which they are restructuring the basic and clinical research programs is generally in alignment with the NIF funding trends. The factors used in selecting the research areas for investment and expansion is through building on present institutional strengths; opportunities, renewable external support, and availability of NIH training grant stipends for doctoral programs.

Discussion of the WVU Tuition Waiver Program
Donna Buckhalter

Ms. Donna Buckhalter from the Office of Graduate Education discussed the Graduate Tuition Waiver Program. She encapsulated the Fall 2003 semester through a powerpoint assisted presentation describing total graduate student enrollment, number of assistantships given, and distribution and discussion of how meritorious hours were determined. She reported that there are three priorities that the Higher Education Commission requires us to follow. The first priority recipients are those who are fulltime employees of WVU, public, and private universities/colleges in West Virginia; the second priority for meritorious hours are those students who have major WVU Fellowships; and the third priority are meritorious students who are selected by WVU colleges/schools. Guidelines established for the third priority students were also discussed. She also gave council members a copy of the professional quota tuition waiver guidelines.

Discussion of the New Graduate Education Website
Donna Buckhalter

Ms. Donna Buckhalter, along with Kathy Friend from Web Services, previewed before the Graduate Council the proposed new Graduate Education Web Site. She indicated that the web site was designed to serve three different audiences: prospective students, current students, and information useful for internal WVU employees. The discussion of the proposed site gave the council members the opportunity to comment and ask questions. Comments that arose from that discussion included: 1) how to include Health Sciences in the website, 2) whether we should include things such as GRE/GMAT requirements since each college has its own set of standards, 3) whether students should go directly to college and program sites rather than through a majors page, 4) whether students should put their resume on the website for faculty to look at instead of programs posting availability of assistantships, and 5) whether we should use the website as a recruiting tool for future students.

Status of the BOG Evaluations
Bob Stitzel

Dr. Robert Stitzel reported that most Board of Governor self study documents were back in revised form from the degree programs and now included changes that he had asked them to make. He reported that all self-study documents that had been returned were now out to council members for review. He hoped to have some available for the full council to review at the December meeting. All program reviews will need to be done by the March Graduate Council Meeting.

Old Business
None

New Business
None

Adjournment
5:00 PM