

WVAPPA Constitution

Established April 11, 2006
Revised April 17, 2007

Article I

Name

The official name of this organization shall be the West Virginia Association of Physical Plant Administrators, hereinafter referred to as WVAPPA.

Article II

Purpose

- A. To promote the common interest in the construction, care, and operation of Physical Plants used by Universities and Colleges within the region; and
- B. To foster the professional spirit among the persons engaged in this work; and
- C. To aid and supplement the work of the regional organization, SRAPPA, and to the support of international APPA, "The Association of Higher Education Facilities Officers."

Article III

Membership

Per the Bylaws, applicants will be accepted into membership of WVAPPA from colleges, universities, or institutions of higher learning with separate and distinct Physical Plants, in the state of West Virginia.

Article IV

Administrative Organization

Section I. Officers

A. The officers of WVAPPA shall be:

1. President
2. President Elect – VP Professional Affairs and Special Events
3. First Vice President – VP Education and Long Range Planning
4. Vice President - Membership
5. Vice President for Communication
6. Secretary
7. Treasurer
8. Immediate Past President

B. These Officers shall comprise the Board of Directors of WVAPPA.

C. The President-Elect, First Vice President, and the Immediate Past President shall comprise the Nominating Committee, with the President-Elect serving as chairperson.

D. The President, President Elect, Secretary and Treasurer, shall comprise the Executive Committee.

Section II. Nominations

A. Elected and Automatically Nominated Officers

1. The President-Elect will be nominated automatically for the President's Office one year after his/her election as President-Elect.
2. The First Vice President will be nominated automatically for the President Elect position one year after his/her election as First Vice President.

B. Officers Nominated by Committee—Nominations for positions that must be filled from the membership, rather than automatic nominations, shall be made by the Nominating Committee as defined in the Bylaws.

C. Filling Vacancies—Vacancies that occur other than at the Annual Meeting may be filled by majority vote of the Board of Directors or by vote of the Membership at the next Annual Meeting as per subsection B.

Section III. Automatic Progression

A. The President automatically becomes the Immediate Past President following his/her term as president.

Section IV. Election of Officers

A. All Officers listed in Article IV, Section I will be elected per section II subsection C.

B. The Board of Directors will present to the membership the slate of nominated officers during the Annual Meeting.

C. Officers shall be elected by the membership present at the Annual Meeting by a simple majority of votes cast.

D. All elected officers except the SRAPPA Representatives shall take office at the conclusion of the annual meeting in which they were elected. The SRAPPA Representative shall take office after the subsequent annual meeting of SRAPPA.

Section V. Limitations on Re-Election

- A. The President, President Elect and First Vice President, shall not be eligible for re-election for a period of three (3) years.
- B. The Vice President for Education, Secretary, Treasurer, and the Vice President for Membership and Communication shall be eligible for re-election for one additional consecutive term. Once out of office, these Officers shall not be eligible for re-election to the same position for a period of three (3) years.

Section VI. Removal

An Officer may be removed for adequate reason by a two-thirds vote of the Board of Directors. The Officer being considered for removal will not participate in the vote.

Section VII. Fiscal Year

The fiscal year for WVAPPA shall run from April 1 to March 31.

Article V

Bylaws

The Association at any scheduled meeting may adopt or amend any Bylaws, consistent with the provisions of the Constitution, by a majority vote cast by the voting members present, except where a greater majority may be required by the Bylaws.

Article VI

Meetings

Section I. Annual Meeting

Per the Bylaws Chapter II section 1, a meeting of the membership of WVAPPA shall be held annually or more often as agreed upon at the annual meeting.

Section II. Special Meetings

Per the Bylaws Chapter II section 2, Special Meetings may be called.

Article VII

Amendments

Any and all articles, sections, or paragraphs of this Constitution may be repealed or amended by a vote of two-thirds of the members of WVAPPA, present and voting at an annual meeting, after a notice of the proposed amendment is given, in writing, provided the proposed amendment is approved by two-thirds of the Board of Directors and a copy mailed by the Secretary-Treasurer to all WVAPPA Institutional Representatives at least thirty (30) days prior to the annual meeting.